

**Step 1:** surf to <http://internetgateway.wamnet.com/>

**Step 2:** fill in **User Name** and **Password** (given by Publisher) and press **Submit**

WAMINET® Internet Gateway (SM)

**Product News**

**Improved Password Management for WAMINET Services**

Introducing improvements to Password Management for WAMINET Services to include Password Expiration, Password Strength and Forgotten Password. [more »](#)

**Log In**

Please enter user name and password [Login Help](#)

User Name:

Password:

Mode:  Standard  Secure

[English](#) [日本語](#)

**Scheduled Maintenance**

1. Saturday April 18, 2009 08:00 to 14:00 CDT (GMT-05:00) [more »](#)
2. Scheduled Maintenance Calendar for 2009 [more »](#)

Your Connection Details: [Login](#) | [Technical Support](#) | [Accessibility](#) | [Privacy Policy](#) | [Help](#)

Not Logged In

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**Step 3:** Select “create package” under menu “send”

WAMINET® Internet Gateway (SM)

**SEND** **RECEIVE** **CLIPBOARD** **PREFERENCES**

Create Package  
View Dock

**Product News**

**Improved Password Management for WAMINET Services**

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**Successfully logged in**

Welcome, Florence de Moussac

You may access Internet Gateway functions using the color coded menus above.

**Scheduled Maintenance**

1. Saturday April 18, 2009 08:00 to 14:00 CDT (GMT-05:00) [more »](#)
2. Scheduled Maintenance Calendar for 2009 [more »](#)

Your Connection Details: [Info Center](#) | [Log Out](#) | [Map](#) | [Technical Support](#) | [Accessibility](#) | [Privacy Policy](#) | [Help](#)

User: Florence de Moussac  
Resource: Triservice S.A.  
Resource ID: 2383914

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Step 4: download the cPdf file by pressing **Bladeren** next to option “\* file 1”. Then press **Complete Job Ticket**

Items in **bold** and marked with \* are required.

**Select Destination** Show Tips

Address Book: **PCM Media (3723601)**  
PCM Landelijke Dagbladen BV (Amsterdam) (490501) - Direct! IP

\*Send To: PCM Landelijke Dagbladen BV (Amsterdam) (490501) - Direct! IP

**Select Files**

\*File 1: **WPCMSDFSFC1VS1PCMH** **Bladeren...** Maistra Maxi 25.4.pdf

File 2:  **Bladeren...**

**Complete Metadata Information**

Select Job Ticket: **Dagblad3** **Complete Job Ticket**

Job ID:

Client ID:

**Select Delivery Options**

Delivery Notification Email:

Step 5: Fill in formular with details below and press **Submit**

**Job Ticket**

Dagblad3

Items in **bold** and marked with \* are required.

**ALGEMEEN\***

\* Dagblad Titel(s):  title:

\* Adverteerder:  name advertiser:

\* Plaatsingsdatum:  publication date:  
(ddmmjj of dd-mm-ij)

\* Bestandsnamen:  file name Pdf:  
(alle bestandsnamen van deze zending)

Uitgever boekingsreferentie:  reservation no publisher:  
(indien bekend)

Contactinformatie:  contact details sender:  
(contactpersoon, telefoonnummer, emailadres)

Opmerkingen:  comments:

De informatie in dit jobticket geldt uitsluitend ter begeleiding en identificatie van het advertentiemateriaal en niet als orderinformatie. De informatie van de plaatsingsopdracht is bepalend voor de uitvoering van de opdracht.

Your Co...  
User: Flo...  
Resource...  
Resource ID: 2393914

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Last step: fill in an email address if you wish to receive a confirmation of your sending. Press again **Submit** to finalise. Your package is sent successfully.

The screenshot shows a web browser window titled "WAMINET@ Internet Gateway (5M) : Send : Create Package - Microsoft Internet Explorer". The address bar shows the URL "https://internetgateway.wamnet.com/pkg/cp/index.html". The page content includes:

- A text input field for the recipient, with the value "PCM Landelijke Dagbladen BV (Amsterdam) (490501) - Directl IP".
- A section titled "Select Files" with two file selection rows. The first row shows a file named "Maistra Maxi 25.4.pdf" with a "Bladeren..." button.
- A section titled "Complete Metadata Information" with a "Select Job Ticket:" dropdown menu set to "Dagblad3" and a "Review Job Ticket" button.
- A section titled "Select Delivery Options" with a "Delivery Notification Email:" text input field.
- "Cancel" and "Submit" buttons at the bottom of the form area.

At the bottom of the page, there is a footer with connection details on the left and a logo for SAVVIS on the right.

Your Connection Details: User: Florence de Moussac  
Resource: Triservice S.A.  
Resource ID: 2393914

Info Center | Log Out | Map | Technical Support | Accessibility | Privacy Policy | Help  
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